



Credentials Check List for Tournament Teams

The league president and/or a DBB official should provide a copy of this check list to each tournament team coach along with the parental waiver/medical release form, the Coach Background Certification, proof of insurance, and birth certificates to bring to the Credentials Meeting.

League and Team Responsibilities

- All tournament teams must attend any scheduled Credentials meeting
- The TOURNAMENT TEAM ELIGIBILITY AFFIDAVIT shall be completed using the fillable form WORD document located on the website at www.dixie.org/boys Complete the form, save a copy and have league president sign. The league president will certify that the league & participants meet all requirements for tournament play.
- All information on the Tournament Affidavit/Roster must be provided from the information submitted on the regular season rosters. Players must be selected from the players listed on the League Rosters
- Player's names must be listed exactly like it is on the legal birth document.** Full names, no initials, no nick names, and no adopted names unless there is documentation of a legal name change
- A parental waiver/medical release form for each player that includes the participant and the parent or legal guardian's signature. The form can be downloaded from the DBB website at www.dixie.org/boys. The parental waiver/medical release form is titled "DBB, INC. RELEASE OF LIABILITY FOR MINOR PARTICIPANTS." A copy of the individually signed forms should be placed in the team credential's booklet directly behind each birth record. Have the documents in the order they appear on the tournament affidavit.
- There must be proof of Accident and Liability Insurance.
- The policy coverage must be: Excess Accident-team must be covered with Excess Accident policy with a Medical Limit of at least \$50,000.**
- General Liability-team must be covered by a General Liability Policy with an "each occurrence "limit of at least 1,000,000 combined single limits for "bodily injury" and "property damage". If the team does not purchase its General Liability Insurance from Sadler, it is required that its insurance certificate name DBB, Inc. as an "additional insured."**
- Each team must present a Background Check Certification/Waiver of Liability and Indemnification form signed by the league with a copy to be retained by the league.
- The tournament affidavit/roster, waiver/medical release form, coaches background check certification form, insurance and the birth records will be publicly inspected and approved by a credentials committee composed of three members.
- These documents should be put into a three-ring binder with the birth certificates and waivers inserted in order of the names listed on the Tournament Team Affidavit to be presented to the Credentials Committee.
- The league should maintain a copy of the following documents in its league records**
 - (1) Tournament Affidavit;**
 - (2) Waiver/Medical Release: "DBB, INC. RELEASE OF LIABILITY FOR MINOR PARTICIPANTS;"**
 - (3) Coaches Background Check Certification; and**
 - (4) Proof of Insurance for the current season.**